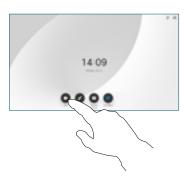
Get Started with Cisco Webex Desk Pro Quick Reference Guide



Place a Call

Tap the Call button.



To search for someone in a specific list (Favorites, Directory, or Recents), tap that list and then scroll down to locate the entry to be called.



Tap that entry and then tap the green Call button, as shown.



To end the call, tap the red **End** icon.



Share Screen Wirelessly

Start Cisco Webex app on your computer (PC or MAC).

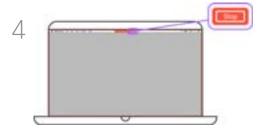
Connecting starts automatically.



Select Desk Pro and Share Screen.



Select the app you want to share or select the whole screen.



To stop sharing, select Stop.

Share Screen with a cable

In a call, tap
Sharing options.

To view your computer screen locally, tap Preview. What you see on the screen when you do this, is not shown to the other participants.



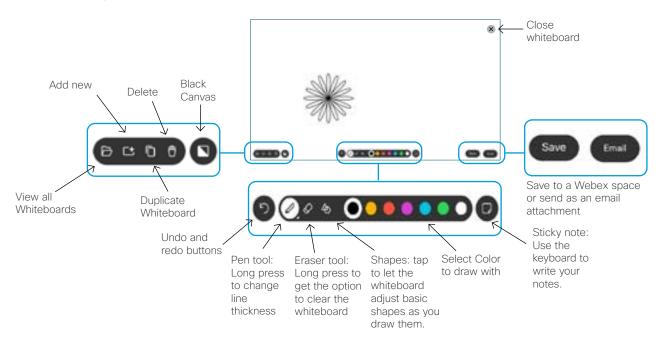
Tap Share in call to share your computer screen in the call.



To stop sharing content, tap
Sharing options and Stop sharing.



Whiteboarding



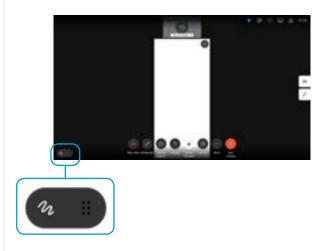
Use your Desk Pro to visualize your ideas. To access the whiteboard function, go to the Home screen and tap **Whiteboard**.

You can use your finger or the stylus to draw.

The size of a whiteboard is as large as you want. You can pinch to zoom and use two fingers to move the whiteboard.

You can save your whiteboard to a Webex space or send it as PDF by email. Send by email is available if this option has been enabled by your support team.

Annotate shared content



You can annotate on shared content using the same tools that are available for whiteboarding.

Share your screen or annotate on a presentation someone else is sharing in a meeting. Tap the annotation icon and start adding comments.

A snapshot of the presentation with your annotations is saved to the Whiteboard menu. You can save your annotations to a Webex space. Or you can share it by email as a PDF attachment, if that has been enabled by your support team.

Join Scheduled Meetings



When you have a scheduled meeting, the **Join** button appears on your screen. Tap **Join** to participate in the meeting.

Meetings appear on your screen if your device is connected to a management system that supports it.

Join Webex Meetings



You can join Webex Meetings by tapping the **Join Webex** button on your screen. Enter the meeting number from your invite and tap **Join**.